



**R. V. HIGHER EDUCATION AND TECHNICAL INSTITUTE**  
(Approved by NCTE, UGC & Min. of HRD, Govt. of India, Affiliated to C.C.S. University, Meerut)

**Date:28.01.2025**

## **Student Attendance Policy**

CCS University, Meerut

*For BBA & BCA Programs*

### **Official Attendance Requirements**

#### **Minimum Attendance**

- **75% attendance is mandatory for BBA and BCA**
- This applies to both theory and practical classes separately
- Attendance is calculated on a per-subject basis

#### **Consequences of Attendance Shortage**

##### **Below 75% Attendance**

- **Students are not eligible to appear internal examination and semester examinations**
- No examination form will be accepted without minimum attendance
- May need to repeat the semester/year

##### **Condonation/Relaxation**

- **In exceptional cases, attendance may be condoned up to 65% (10% relaxation)**

##### **Requires valid reasons with proper documentation:**

- Serious illness with medical certificate
- Hospitalization records

